Internal Quality Assurance Cell (IQAC)

Annual Quality Assurance Report
2016 - 2017

C K G MEMORIAL GOVERNMENT COLLEGE, PERAMBRA

(Affiliated to University of Calicut & Reaccredited by NAAC with 'B+ Grade')

Perambra P.O, Perambra, Kozhikode (Dt), Kerala, PIN: 673525

http://61.0.248.125/dcekerala/ckgmgovcollege

e-mail: ckgmgovcollege@gmail.com, ckgmgovcollege@yahoo.com

Part – A

1. Details of the Institution

1.1 Name of the Institution   :   C.K.G. MEMORIAL GOVERNMENT COLLEGE

1.2   Address Line 1   :   PERAMBRA (PO)

      Address Line 2   :   PERAMBRA

      City/Town   :   KOZHIKODE

      State   :   KERALA

      Pin Code   :   673525

      Institution e-mail address   :   ckgmgovcollege@gmail.com, ckgmgovcollege@yahoo.com

      Contact Nos.   :   0496-2610243

      Name of the Head of the Institution: Dr.Priyadarsan K P

      Tel. No. with STD Code   :   0496-2610243

      Mobile   :   9596166465

      Name of the IQAC Co-ordinator: Dr.Liya K.

      Mobile   :   8281322293

      IQAC e-mail address   :   ckgmgovcollege@gmail.com, ckgmgovcollege@yahoo.com

1.3   NAAC Track ID (For ex. MHCOGN 18879) :   KLCOGN12857

     OR

1.4   NAAC Executive Committee No. & Date:

1.5   Website address   : http://61.0.248.125/dcekerala/ckgmgovcollege

     Web-link of the AQAR   : http://61.0.248.125/dcekerala/ckgmgovcollege/wp-content/uploads/sites/71/2018/12/aqar-16-17.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+		2006	2011
2	2nd Cycle	B+	2.63	2016	2021

1.7   Date of Establishment of IQAC :   31/12/2006

1.8   AQAR for the year   : 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR _____ _____ (DD/MM/YYYY)
   ii. AQAR_____ _____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

   University   State   Central   Deemed   Private ☐☐☐☐☐

Affiliated College   Yes   No ☐☐

Constituent College   Yes   No ☐☐

Autonomous college of UGC   Yes   No ☐☐

Regulatory Agency approved Institution   Yes   No ☐☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   Men   Women ☑☐☐

   Urban   Rural   Tribal ☐☑☐

C K G MEMORIAL GOVERNMENT COLLEGE, PERAMBRA   AQAR 2016-17

Financial Status   Grant-in-aid   UGC 2(f)   UGC 12B | | √ | √ |

Grant-in-aid + Self Financing   Totally Self-financing | | |

1.11 Type of Faculty/Programme

Arts Edu)	Science	Commerce	Law			PEI (Phys
(Specify)	TEI (Edu)	Engineering	Health Science	Management	Others	
√	√	√						

1.12   Name of the Affiliating University *(for the Colleges)* : Calicut University, Kerala State

1.13   Special status conferred by Central/ State Government--
          Autonomy by State/Central Govt. / University: NIL

University with Potential for Excellence   UGC-CPE | NIL |

| NIL |

DST Star Scheme   UGC-CE | NIL |

| NIL |

UGC-Special Assistance Programme   DST-FIST

| NIL | NIL |

UGC-Innovative PG programmes   Any other (*Specify*) | NIL | NIL |

UGC-COP Programmes | NIL |

2. IQAC Composition and Activities

2.1   No. of Teachers | |

2.2 No. of Administrative/Technical staff

NIL

2.3 No. of students

NIL

2.4 No. of Management representatives

NIL

2.5 No. of Alumni

1

2. 6 No. of any other stakeholder and

community representatives

NIL

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

1

2.9 Total No. of members

8

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:No.

Faculty   Non-Teaching Staff Students

4

Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   :   No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.   International   National   Nl

State   Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Preparation of detailed vision document for the college.
- Implementation of waste management system
- Initiated the work of preparation of master plan for the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
Preparation of detailed vision document	Completed
Waste management system in the college	Implemented
Promotion of research and publication culture among faculties	Initiated
Activate the publication division of the college	Steps taken
Prepare master plan for the future development of the college.	Initiated

Submission of proposal to start more number of UG and PG programmes by the college	Conducted need analysis and submitted a proposal to the government

2.15 Whether the AQAR was placed in statutory body   Yes   No √

Management   Syndicate   Any other body √

Provide the details of the action taken

Placed in the staff council of the college and the council approve the AQAR and decided to communicate to NAAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	5			
PG Diploma				
Advanced Diploma				
Diploma	1			
Certificate				
Others				
Total	7			

Interdisciplinary				
Innovative				

C K G MEMORIAL GOVERNMENT COLLEGE, PERAMBRA   AQAR 2016-17

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester	6	
Trimester	-	
Annual	-	

1.3 Feedback from stakeholders*   Alumni   Parents   Employers | | | |

Students   *(On all aspects)* √

Mode of feedback   :   Online   Manual | √ |

Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi are revised by University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	18	1	-	

2.2 No. of permanent faculty with Ph.D. ⌊ 4 ⌋

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
18	6	1	-	-	-	-	-	19	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

13	Nil

Nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	14	2
Presented	4	5	2
Resource Persons	-	4	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio-visual facilities for exposing the students to various topics/ YouTube classes
- ICT teaching methodology was adopted

2.7 Total No. of actual teaching days during this academic year | 182 |

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,   Double Valuation, Photocopy, Online Multiple Choice Questions)

1.Multiple codes for conducting internal examinations

2.Open book exams

3.Double valuation

2.9 No. of faculty members involved in curriculum   restructuring/revision/syllabus development   as member of Board of Study/Faculty/Curriculum Development workshop

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2			

2.10 Average percentage of attendance of students

88.12

2.11 Course/Programme wise distribution of pass percentage :

Programme	B.Com	B A Economics	B A History	B.Sc Maths	B.Sc Physics	M A History
No of students appeared	48	40	42	34	22	8
No of students passed	38	33	29	21	12	8
Grade A+	-	-	-	-	-	-
A	5	-	-	2	1	-
B+	-	20	-	-	-	1
B	21	12	11	11	6	6
C+	-	-	1	-	-	1
C	11	-	13	8	5	-
D	1	1	5	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Student feedback is collected at the end of every semester and measures are taken to implement their suggestions towards improving the academic process and making it more student centric.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1(attended refresher course of HRDC)
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2(attended orientation course of HRDC)
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	

Summer / Winter schools, Workshops, etc.	1(attended course of HRDC)
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	2	19	-
Technical Staff	-	-	-	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The teachers have been encouraged to take up major and minor research projects in their stream.
- Teachers are encouraged to undertake M.Phil and Ph.D programmes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-			
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		1
Outlay in Rs. Lakhs		1,90,000		95000

3.4   Details on research publications

	International	National	Others
Peer Review Journals	2	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			4

3.5 Details on Impact factor of publications:

Range   Average   h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published : nil   i) With ISBN No.

Chapters in Edited Books   ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)   [ ] [ ] [ ]

3.10 Revenue generated through consultancy | Nil |

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		6			2
Sponsoring agencies		Collegiate Education Kerala	Collegiate Education Kerala		PTA

3.12 No. of faculty served as experts, chairpersons or resource persons :   4

3.13 No. of collaborations: International   National   Any other [ ] [ ] [ ]
                                                                           nil   nil   nil

3.14 No. of linkages created during this year: Nil

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency   From Management of University/College

[ ] [ ]

    Total   [ ]

Type of Patent		Number
National	Applied	nil
	Granted	
International	Applied	nil
	Granted	
Commercialised	Applied	nil
	Granted	

3.17. No of research awards /recognition received by faculty and research fellows of the institute in the year: NIL

Total	International	National	State	University	District	College

3.18. No of faculty from the institution who are Ph.D guides : nil

   Students registered under them : nil

3.19.No. of Ph.D awarded by faculty from the institution : nil

3.20. No. of research scholars receiving the fellowships (Newly enrolled + existing ones):

   JRF :   SRF   Project Fellows   Any other | nil | nil | nil | nil |

3.21. No. of students participated in NSS events :

   University level   State level | 4 | |

   National Level   International level | | |

3.22. No. of students participated in NCC events : NIL

   University Level   State level | | |

   National level   International level | | |

3.23. No. of awards won in NSS : NIL

   University level   State level | | |

   National Level   International level | | |

3.24. No. of awards won in NCC : NIL

   University level   State level | | |

   National Level   International level | | |

3.25. No. of extension activities organised: NIL

   University forum   College forum   NCC | | | |

   NSS   Any other | 2 | |

3.26. Major activities during the year in the sphere of extension activities and institutional social Responsibility:

- NSS volunteers in the college conducted a one day camp to clean the premises of Calicut Govt. Medical College hospital.
- NSS volunteers conducted an awareness rally to Perambra town on World Aids Day.
- NSS volunteers of the college conducted a one day camp at NEST, a rehabilitation centre in Koyilandy . Volunteers cleaned the premises and presented various cultural programmes before the inmates.
- As an extension activity , NSS volunteers in the college did periodic cleaning of the premises of Govt. Taluk Hospital , Perambra which is very close to the college campus.
- Certain selected volunteers of NSS extended their service to the society by engaging themselves as palliative care volunteers by associating with Daya Pain and Palliative, Perambra.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17.91Acres			17.91Acres
Class rooms	17	-		17
Laboratories	2	-		2
Seminar Halls	1	-		1
No. of important equipments purchased during the current year.		12	Plan fund,Govt. of Kerala	-

Value of the equipment purchased during the year (Rs. in Lakhs)		-	-	-	
Others					

4.2 Computerization of administration and library

Computerisation of the administration has been completed partially and digitalisation of the Library is under progress.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	32300	-	248	-	32548	-
Reference Books			65	-	-	-
e-Books						
Journals			4		-	-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Other s
Existing	58	1	yes	yes	-	5	15	
Added	8	-				5	5	
Total	66	1				10	20	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Network connectivity is established at all departments, administration office ,labs and library
2. Steps are initiated to establish structured internet connectivity under the e-governance project of Govt. of Kerala.

4.6 Amount spent on maintenance in lakhs :

i) ICT

1.4

ii) Campus Infrastructure and facilities

5

iii) Equipments

.3

iv) Others

-

Total :   6.7

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

1. IQAC took initiative to monitor programmes such as 'Walk with Scholar program' and 'Student Support Program' in the college which help both the high and low performance students to improve their result.

2. Conducted orientation programmes for newly admitted students for creating awareness about the course curriculum .

3. Conducted programmes for final year students through career guidance cell, for creating awareness about the career options after completing their courses.

5.2 Efforts made by the institution for tracking the progression

1. The performance and progression of students in academic and co-curricular activities are properly recorded by the respective tutor through periodic tutorial sessions.

2. Class wise PTA meetings were held to provide a platform for parents to interact with teachers and seek their advice to improve the performance of their wards, if required.

3. The internal mentors of Walk with Scholar and Students Support Programmes closely monitor the performance of the students under respective schemes and provide them timely guidance.

5.3 (a) Total Number of students

UG	PG	Ph.D	TOTAL
707	20	-	727

(b) No. of students outside the state   nil

(c) No. of international students : Nil

(d) Details of existing students:

Men   Women

No	%	No	%
182	25	545	75

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
		-				158	123	11	430	5	727

Demand ratio   Dropout %   -   5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1.JAM Coaching for B.Sc Physics Students- No of beneficiaries -25

2. Department of History organised coaching for NET exam – No of beneficiaries_-25

3. Conducted coaching for examinations of PSC,SSC,UPSC etc under the Walk with the Scholar Programme.

5.5 No. of students qualified in these examinations

NET   SET/SLET   GATE   CAT   NIL

IAS/IPS etc   State   PSC   UPSC

Others

5.6 Details of student counselling and career guidance

College has a Career Guidance Cell which conducts periodic seminars to create awareness on career opportunities, attending competitive exams etc. It also provides individual counselling to students to help them develop their career goals.

5.7 Details of campus placement :

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

2	68	2	16

5.8 Details of gender sensitization programmes

The women's cell of the College is actively involved in creating sensitivity towards gender issues.

Women cell conducted a talk on 'Women and the Power of Organisation'.

Also Women cell conducted a Talk on: "Protection of Women under the Indian Legal System" on International women day

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

        State/ University level   National level   International level

42		

    No. of students participated in cultural events

        State/ University level   National level   International level

25		

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   National level   International level

1		

Cultural: State/ University level   National level   International level

2		

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	nil	nil
Financial support from government	74	2,80,000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	nil	nil

5.11   Student organised / initiatives : NIL

Fairs   : State/ University level   National level   International level

Exhibition: State/ University level   National level   International level [ ][ ][ ]

5.12   No. of social initiatives undertaken by the students [4]

5.13 Major grievances of students (if any) redressed: nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To develop, nurture and promote the college as a centre of excellence in higher education that is accessible to marginalised and disadvantaged sections of society,to cultivate and sustain an ambience for the full development of the creative and intellectual faculties of the students , to equip and endow them with skills for facing challenges in life and to transform them as socially responsible individuals who uphold the values of equality, tolerance, secularism and democracy.

Mission

To provide the best possible ambience and opportunities for the full development of the inherent capabilities and personality of the students and other members of the community.

6.2 Does the Institution has a management Information System

Yes. Needed information is collected from various stakeholders in the institution.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum of the institution is designed by the University of Calicut which largely follows the core values adopted by NAAC.

The college fosters the needs of advanced students through the Walk With a Scholar mentoring programme

Students who need additional attention for academic progression are given special classes through the Scholar Support Programme and remedial tutoring.

Additional Skill Acquisition Programme (ASAP) is conducted for promoting soft skills among students.

6.3.2 Teaching and Learning

- The college follows the guidelines set by the University of Calicut and the Government of Kerala in its admission procedure.
- Considering the greater demand for seats in our college compared to nearby government institutions, we are striving to bring new courses to the college.
- All programmes follow the Choice-Based Credit Semester system
- Ease of access to learning is ensured for differently-abled students through facilities like wheelchairs and wheelchair ramps.
- The availability of N-List, EDUSAT facility, and well-equipped general library ensures that students have the best possible access to knowledge resources.
- Strict insistence on hourly attendance ensures that the academic progression of the students is constantly monitored.
- Students who are struggling to meet their academic goals are given special attention through tutorials.
- A total of six national/ regional seminars/ workshops have been conducted by the various departments of the college in the year 2016-17
- Leadership skill and management skill of the students are encouraged through works like entrepreneurship development club.
- Participation in NSS also boosts their skills in teamwork, self-esteem, and self-expression.
- Participation in nature club sensitised the students about the significance of environment

6.3.3 Examination and Evaluation

- Class tests are held as the course progresses.
- Assignments are also given to assess the intellectual calibre of the students.
- At the end of each academic year, a model examination, funded by the PTA, is conducted.
- Joint session of the teachers, parents and wards is organised to evaluate the performance of students and to take remedial measures if needed.
- The class-wise P T A is organised where the parents and teachers meet once in every term to assess the progress of the students.
- The college has a tutorial system under which a set of students is assigned to a group tutor. The system facilitates better interaction between the students and teachers. Every week a tutorial hour has been set aside essentially for this purpose.

6.3.4 Research and Development

- The college has postgraduate programmes in History. Although no research centre has been established at the institution, our dedicated Research Committee consistently monitors the availability of research facilities at the college and based on its recommendations several infrastructural and other improvements have been made in the past years to facilitate research among faculty and students.
- The research facilities available in the college Centralised Computing Facility, high-speed broadband internet connectivity, N-LIST, EDUSAT video conferencing, an annually updated general library and basic facilities like printing, copying, and scanning.
- The college has applied for upgrading the Department of History to a research centre.
- The college is planning to start an online peer reviewed multi-disciplinary journal where faculty, student and research scholars can publish their research papers and findings.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Modern facilities available at the college include a computer lab, internet facility, EDUSAT facility with video conferencing ,N-List, LCD projectors, desktop/laptop computers, interactive smart boards/ ceramic white boards and printer/scanner/photocopiers in every department, and a Seminar Hall with a capacity of 100 persons.
- The college has an indoor auditorium for conducting various programmes. The indoor auditorium has a capacity of 200 persons.
- The college has an annually updated library with a large collection of books, various journals and a good collection of digital resources.
- Majority of the classrooms are equipped with LCD projectors.

6.3.6   Human Resource Management

- Self appraisal was collected from all the newly joined teachers, for forwarding it to the director of Collegiate education for declaring probation.
- IQAC has collected the feed back from the students and analysed it.
- At the beginning of each academic year the College council reviews the existing staff pattern and vacancies if any and recruits guest personnel for filling-up the vacant teaching and non-teaching positions by obeying prescribed procedures of the Govt.
- New recruits are motivated to attend orientation and training programmes periodically.
- Recreation programmes are also organised for teaching and non-teaching staff.

6.3.7   Faculty and Staff recruitment

- The faculty members are appointed by The Public service Commission of Kerala as per the norms laid down by the U.G.C., the state government and the university. The process involves a written examination followed by an interview of the successful candidates in the exam. Merit is the only criterion of appointment. Many of the teachers are university rank holders and quite a few are PhD/ .M. Phil holders even before the appointment.
- If the required number of faculty is not available; the college has provision for appointing guest faculty on a temporary basis. These temporary appointments are done strictly on the basis of merit and the vacancies are notified through local news dailies.

6.3.8   Industry Interaction / Collaboration

Nil

6.3.9   Admission of Students

- The college follows the guidelines set by the University of Calicut and the Government of Kerala in its admission procedure.
- The University has introduced single window admission system which is fully digitised.
- The college follows this system that automatically ensures diversity in the representation of students from OBC, SC, ST, and PH categories.
- Considering the greater demand for seats in our college compared to nearby government institutions, we are striving to bring new courses to the college.
- All programmes follow the Choice-Based Credit Semester system introduced by the University

6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	NIL

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes   No

√

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	Yes	DCE	No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No   √

For PG Programmes   Yes   No   √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University is conducting terminal examination for all the semesters, but generally the examinations are getting delayed in every semester. But we ensure that the syllabus for every semester is completed in the prescribed time itself. All internal evaluation will be completed before the closing of each semester.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni association is actively engaged in the various quality improvement programmes of the institution. The annual general body meeting of alumni association was held in the last week of April 2017.Association also forwarded the proposal to Govt.for starting new courses .

6.12 Activities and support from the Parent – Teacher Association

PTA – Consists of elected members of staff and parents with Principal as the President and an elected member from the parent community as the vice-president. The General Body meets annually and the executive members meet occasionally to discuss funding and other activities of the association.

6.13 Development programmes for support staff

Training programmes are conducted by Government of Kerala to the staff to educate them on various aspects such as follows:
- file management
- Malayalam computing
- Treasury and financial rules
- E-grants and scholarships etc.

Special trainings are also provided for SC/ST employees .

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has an efficient policy on waste management that follows the principles of segregation at source and composting/recycling. Students are made aware of the fact that the only way to effectively manage waste is to cultivate a lifestyle where wastage is kept to a minimum. All waste products generated in the campus are classified as either "red" (non-degradable) or "green" (degradable) and separated at the source itself, i.e. they are deposited in the separate bins provided for each category in different areas of the campus. The green waste is processed in the bio-composting unit while the red waste is collected in the zero-waste management plant.
- The NSS Units and Nature Club, collaborating with Perambra Grama Panchayat, have enabled rain water harvesting facility in the land available in the campus by digging rain pits.
- Green protocol is followed in all programs and celebrations conducted on campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Waste management Program
> 2. Green protocol
> 3. Uninterrupted high speed internet facility

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Preparation of detailed vision document – Prepared
> - Start waste management system in the college –Waste disposal yard is constructed and biodegradable waste is processed
> - Promotion of research and publication culture among faculty- Initiated
> - Activate the publication division of the college -Steps taken
> - Prepare master plan for the future development of the college – Discussions done and preparation is progressing.
> - Start more UG and PG courses-Submitted proposal to the Government.
> - To conduct more institutional visit-Visited ISEC,HAL Bangalore,

7.3 Give two Best Practices of the institution

> 1. **Waste management program**-A Waste Management Yard is arranged in the campus as a part of Zero Waste Management system.
> 2. **Bio diversity park:** The College has a bio diversity park which contains many rare species of shrubs and good collection of plants.

7.4 Contribution to environmental awareness / Protection

> - The Nature Club and NSS Unit have launched initiatives to plant and preserve trees and create awareness about different species of birds that are seen on the campus.
> - The NSS unit has set a medicinal plant herbarium on the campus.
> - NSS Units have started a bio-fertilised vegetable cultivation.
> - Nature Club conducted a field trip to visit Silent valley which helped the students to explore the ecosystem of the forest and also to unplug from daily routine and to

7.5 Whether environmental audit was conducted?   Yes   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT)

STRENGTHS
1. All the programmes offered by the college have affiliation from the University.
2. Being a government institution offering quality higher education free to all deserving, meritorious, socially and economically backward candidates, people's representatives of the locality, the Government of Kerala, the Director of Collegiate Education, the UGC and the University of Calicut have been extending their support and care.
3. The percentage of girl students especially from backward and minority communities is the highest in this college when compared to other government colleges in the district.
4. The college maintains a Computer Lab., N-List, and EDUSAT facilities to the students and teachers.
5. A full-fledged gymnasium for students, faculty members, and non-teaching staff is maintained in the campus.

6. Student support schemes such as fee concession, scholarship etc. have realised their goals as the drop-out rate has become really low.

WEAKNESSES
1. Lack of programmes in diverse disciplines has affected the academic development of the college.
2. The lack of floor space in the General Library gets in the way of further expansion.
3. Frequent transfer of Principals creates problems in both the planning and the execution of action plans.
4. None of the academic departments have been recognized as a research department by the university.
5. Lack of industry institution linkage.

OPPORTUNITIES
1. There is a great demand for different programmes and thus a possibility of starting several more UG and PG programmes in the future.
2. The college has 17.9 acres of land which is a boon when it comes to future infrastructure development.
3. The proposed construction of student hostel and academic block are activities that will help in the growth of the college.
4. With the expansion of academic programmes, infrastructure, and research facilities, the PG departments of the college may be recognised as research departments.

THREATS
1. Academic inflexibility

8. Plans of the institution for next year:

- Establish another computer lab with internet facility.
- Installation of security camera system.
- Installation of solar power system.
- Installation of sound system in smart classrooms.
- Establish more smart classrooms.
- Improve facility for differently -able students.
- Establish structured networking system.
- Activate the publication division.
- Prepare master plan.
- Start more UG and PG courses.
- To conduct more faculty development programmes.
- To strengthen the career guidance activities.
- To involve in more extension and social responsibility endeavours.

Name   ----------------------------   Name ---------------------

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Signature of Cordinator, IQAC   Signature of the Chairperson,
                                                                               IQAC