



സി കെ ജി എം ഗവണ്മെന്റ് കോളേജ് പേരാമ്പ്ര
CKGM GOVERNMENT COLLEGE PERAMBRA
PERAMBRA PO, KOZHIKODE-673525



Code of Ethics for Non-teaching Staff

Execute official decisions impartially

Non-teaching staff shall:

- Always execute official decisions and policies faithfully and impartially;
- Strive to attain the highest standard of performance;
- Strictly follow the Acts and policies of the authorities.

Maintain confidentiality of records

Non-teaching staff shall:

- Maintain confidentiality wherever it requires;
- Act with honesty, integrity and fairness.

Prevent any form of discrimination

Non-teaching staff shall:

- Prevent any form of discrimination while discharging their duties;
- Maintain and promote equality irrespective of gender, race, caste, religion, class, appearance, age or ability.

Create an office atmosphere which inspires teamwork

Non-teaching staff shall:

- Co-operate and form strong liaison with colleagues;
- Contribute to inspire teamwork;
- Put maximum efforts to complete the assigned work in a time-bound manner;
- Support the colleagues to maximize their efficiency by working in a smart way;
- Maintain co-operative attitude with students;
- Extend all support to keep the campus drug-free;
- Be supportive while dealing with public.